



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION OF TAYABAS
Luis Palad Comp., Brgy. Ipilan, Tayabas City




DM-19-020

DEPED-TAY-DM-SGOD-19-020

TO : **CHIEF, EDUCATION SUPERVISORS
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
ALL OTHERS CONCERNED**

FOR : **CATHERINE P. TALAVERA, CESO VI**
Schools Division Superintendent

BY : 
MAYLAN L. GALICIA
OIC - ASDS, Officer-in-Charge

SUBJECT : **REVISIT OF SCHOOL STATUS UTILIZING CHILD-FRIENDLY SCHOOL SURVEY**
DATE : **January 21, 2019**

1. In preparation for SIP Cycle 2 and consonance with DepEd Order No. 44, s. 2015, entitled Guidelines on the Enhanced School Improvement Planning (SIP), school must conduct a review of the status after three years utilizing Annex 2 CHILD-FRIENDLY SCHOOL Survey. It is expected that the school planning team together with the SDO SBM Coordinator will revisit school status on the scheduled dates enclosed on this Memorandum.
2. The revisiting will focus on the 7 Goals of the Child Friendly School.
3. Enclosed is the schedule of the activity and the Child-Friendly School Survey tool.
4. Expenses relative to this activity shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.

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S-atisfy customers' needs *C*-ommit to the use of ICT enabled system *A*-dvocate in the promotion of healthy schools *R*-ender timely and responsive services
H-elp create a child-friendly environment *I*-ntegrate QMS in all SDO activities *G*-overn gender sensitive workplace *H*-all quality standards

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SCHEDULE OF REVISIT OF SCHOOL STATUS UTILIZING CHILD-FRIENDLY SCHOOL SURVEY

DATE	TIME	SCHOOLS
January 23	8:00 – 10:00	TECS 1,2 and 3
	10:30 – 12:30	Wakas ES
	1:30 – 3:30	RQMNHS
January 31	8:00 – 10:00	Eugenio Francia ES
	10:30 – 12:30	Potol ES
	1:30 – 3:30	Stand Alone SHS
February 6	8:00 – 10:00	TWCS I
	10:30 – 12:30	TWCS II
	1:30 – 3:30	TWCS III
February 7	8:00 – 10:00	Maloa-a Calantas ES
	10:30 – 12:30	Ipilan-Alitao ES
	1:30 – 3:30	Luis Palad IHS
February 8	8:00 – 10:00	Lalo ES
	10:30 – 12:30	Dapdap IS
	1:30 – 3:30	TWCS IV
February 12	8:00 – 10:00	Katigan-Alupay ES
	10:30 – 12:30	Ilasan ES
	1:30 – 3:30	Masin ES
February 13	8:00 – 10:00	Gibanga ES
	10:30 – 12:30	Kalumpang ES
	1:30 – 3:30	Domoit ES
February 14	8:00 – 10:00	Valencia ES
	10:30 – 12:30	WPES
	1:30 – 3:30	WPNHS
February 19	8:00 – 10:00	Alsam ES
	10:30 – 12:30	Lawigue ES
	1:30 – 3:30	FELES
February 20	8:00 – 10:00	Pandakaki ES
	10:30 – 12:30	Mate ES
	1:30 – 3:30	Lakawan ES
February 21	8:00 – 10:00	East Palale ES
	10:30 – 12:30	South Palale ES
	1:30 – 3:30	North Palale ES
February 22	10:30 – 12:30	Busal ES

* The SGOD Chief may visit any of the schools.

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School ID: _____ School Name: _____
Name of School Head: _____ Date of Assessment: _____

CHILD-FRIENDLY SCHOOL CHECKLIST

INDICATORS	EVIDENT	NOT EVIDENT	REMARKS
GOAL #1: Encourage children's participation in school and community			
What your school should have or should be doing:			
a. Your school has a working student government.			
b. Your school involves students in meetings and planning sessions that concern their well-being.			
c. Your school involves students in organizing, planning, and execution of the disaster preparedness and response plan.			
d. Your school encourages its students to get involved in community work.			
e. Your school has a mechanism or mechanisms - such as a school publication, students' bulletin board, or opinion box-for pupils to express their opinions about school and community issues.			
TOTAL number of EVIDENT items checked for this goal			
GOAL #2: Enhance children's health and well-being			
a. Your school maintains and regularly updates a health record of each pupil.			
b. Your school holds annual weighing and health examination of your pupils.			
c. Your school holds annual dental examination of your pupils.			
d. Your school treats or refers pupils with health problems.			
e. Your school treats pupils with decayed teeth.			
f. Your school has a feeding program for malnourished children.			
g. Your school serves and sells healthy and nutritious food in your premises.			
h. Your school practices proper waste disposal.			
i. Your school has a steady supply of clean and safe drinking water.			
j. Your school has separate toilet facilities for boys and girls consisting of urinals and lavatories that are regularly maintained and kept clean.			
k. Your school has a functional clinic.			
TOTAL number of EVIDENT items checked for this goal			
Goal #3: Guarantee safe and protective spaces for children			
a. Your classrooms have proper ventilation and lighting and enough space for 45-50 pupils.			
b. Your classroom desks and other furniture are sized to the age of the pupils. In the case of shared desks, each pupil has enough space to			

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do seatwork.			
c. Your classrooms' layout and furniture allow pupils to interact and do group work.			
d. Your classrooms have a bulletin board or a corner that displays helpful learning materials such as posters, illustrations, newspaper and magazine clippings, and your pupils' own works.			
e. Your classrooms' facilities and premises are regularly maintained and kept clean.			
f. Your school has safe facilities in place to address hazard threats (e.g. fire exits, fire extinguishers, appropriate electrical wirings)			
g. Your school has identified and prepared alternative learning spaces in cases of emergencies.			
h. Your school has adequate emergency/first aid kits that are readily available.			
i. Your school conducts regular evacuation drills for earthquake, fire flooding, or tsunami.			
j. Your school has a library for reading and for study.			
k. Your school has facilities and equipment for recreation and sports.			
l. Your school has sufficient lawn space and vegetation.			
m. Your school has duly assigned personnel in charge of securing its premises, its properties and those of its pupils and teachers.			
n. Your school coordinates with the barangay and local authorities to ensure the safety and protection of your pupils.			
o. Your school has a policy against discrimination with regard to gender, cultural origin, social status, religious belief, and others.			
p. Your school has program for children with special needs.			
q. Your teacher use non-threatening styles of discipline.			
TOTAL number of EVIDENT items checked for this goal			
Goal #4: Encourage enrollment and completion			
a. Your school has a master list of all school-age children in the community, whether enrolled or not.			
b. Your school regularly coordinates with local barangay council to identify school-age children who are out of school, for the purpose of bringing them to school.			
c. Your school conducts campaigns to encourage parents to enroll their children.			
d. Your school has a system to regularly check on the attendance of its pupils and address problems concerning non-attendance.			
TOTAL number of EVIDENT items checked for this goal			
Goal #5: Ensure children's high academic achievement and success			
a. Your school has a clear vision/mission statement that is prominently displayed and adequately explained to all school personnel.			

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b. The principal and teachers are familiar with child-centered and child-friendly principles.			
c. Your school provides each student with a complete set of textbooks.			
d. Teachers regularly prepare their lesson plans.			
e. Your school encourages and promotes cooperative and "hands-on" learning ("learning by doing").			
f. The principal has data on the schools past three years performance in the division, regional or national tests for the purpose of improving its current year performance.			
g. Teachers regularly monitor and assess their pupils' academic performance, in view of improving their performance.			
h. The school provides students access to ADM, ALS, and/or other learning materials for their use during emergencies.			
TOTAL number of EVIDENT items checked for this goal			
Goal #6 Raise teachers' morale and motivation			
a. Teachers undergo continuing and advanced professional training at least once a year.			
b. Teachers are regularly trained in new and effective teaching-learning strategies.			
c. Teachers have their own lounge and / or work area.			
d. Teachers are given annual medical check-up.			
e. The principal provides strong direction and leadership guided by a written supervisory plan.			
f. The principal regularly monitors teachers' performance and provides needed support.			
g. Teachers support their co-teachers by sharing teaching techniques and experiences.			
h. Your school provides annual medical examination to your teacher and other staff.			
TOTAL number of EVIDENT items checked for this goal			
Goal # 7: Mobilize community support for education			
a. Your school has a Parent-Teacher- Association (PTA) that has elected leaders, meets regularly and has a written plan of action.			
b. Your school coordinates with barangay institutions to identify children who are physically or sexually abused or are made to do hard physical labor, for the purpose of identifying their special needs.			
c. Your school coordinates with the barangay and local institutions to enroll illiterate parents in literacy programs.			
d. Your school takes the lead in conducting literacy programs for illiterate parents.			
e. Your school enlists the support of community organizations to help raise funds and resources for learning.			
f. Your school invites parents to discuss with your teachers the learning experiences and progress of their children.			

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g. Your school consults parents in the drafting of its policies and in the planning and implementation of school activities.			
h. Your school has organized and capacitated the School Disaster Risk Reduction and Management Committee (SDRRMC).			
i. Your school has strong partnerships with external stakeholders in order to address disaster risk reduction and the CCA-related needs of the school (i.e. data and statistics, capacity building, resources, etc).			
TOTAL number of EVIDENT items checked for this goal			

Rating your school for EVIDENT items

Goal #1. Encourage children's participation in school and community.

This goal has 5 action items. If you scored 3 points, give yourself a blue heart; if you scored 4 points, give yourself a purple heart; if you scored 5 points, give yourself a red heart. If you scored lower than 3 points, don't color the heart. But take heart (pardon the expression), there are still goals to assess and you might just do better with the next ones!

(Note: if you do not have crayons or color pens or pencils, you can just mark the inside of the heart with a B for Blue, P for Purple or R for Red.)



Color this Heart

Goal # 2. Enhance children's health and well-being.

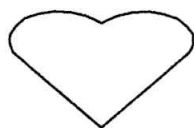
This goal has 11 action items. If you scored 7 points, give yourself a blue heart; if you scored 8-9 points, give yourself a purple heart; if you scored 10-11 points, give yourself a red heart, if you scored lower than 7 points, don't color the heart. If your score is lower than desired, try again with the other goals. You have five more to go!



Color this Heart

Goal #3. Guarantee safe protective spaces for children.

This goal has 17 action items. If you scored 10-11 points, give yourself a blue heart; if you scored 12-14 points, give yourself a purple heart; if you scored 15-17 points give yourself a red heart. If you scored lower than 10 points, don't color the heart. Did you do better this time?



Color this Heart

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Goal #4. Encourage enrollment and completion.

This goal has 4 action items. If you scored 2 points, give yourself a blue heart; if you scored 3 points, give yourself a purple heart; if you scored 4 points, give yourself a red heart. If you scored lower than 2 points, don't color the heart. We're midway through the test. Let's see how you score with the rest!



Color this Heart

Goal #5. Ensure children's high academic achievement and success.

This goal has 8 action items. If you scored 6 points, give yourself a blue heart; if you scored 7 points, give yourself a purple heart; if you scored 8 points, give yourself a red heart. If you scored lower than 6 points, don't color the heart. Hope you're racking up those points!



Color this Heart

Goal # 6. Raise teachers' morale and motivation.

This goal has 8 action items. If you scored 4-5 points, give yourself a blue heart; if you scored 6-7 points, give yourself a purple heart; if you scored 8 points give yourself a red heart. If you scored lower than 4 points, don't color the heart. Do you think you'll be a child-friendly school by the end of this test?



Color this Heart

Goal #7. Mobilize community support for education

This goal has 9 action items. If you scored 7 points, give yourself a blue heart; if you scored 8 points, give yourself a purple heart; if you scored 9 points, give yourself a red heart. If you scored lower than 7 points, don't color the heart. That's it! Hope you did well!



Color this Heart

Accomplishing Specific Targets

The preceding sections outline the actions that we need to take towards establishing a Child-friendly School. However, this is just the first step. We must also ensure that our actions are effective enough to help us realize desired outcomes for children in the context of the Child-friendly School System.

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We may also call these desired outcomes "targets". The following are the targets set for itself by the Department of Education (DepEd). The ideal, of course, is to aim for universal coverage or 100% attainment of these targets.

- All school-age children in your community are served by the school (ages 5-11 in ES, 12-15 in JHS, 16-17 in SHS)
- All children in your school who enrolled in Kinder six years ago finish Grade 6/enrolled in Grade 7 three years ago finish Grade 10/enrolled in Grade 11 finish Grade 12.
- All your Grade 6 pupils/Grade 10/Grade 12 students pass the division, regional or national tests or assessments.

In addition are targets relating to the promotion of proper health and nutrition among school children and school personnel. This follows the principle that a healthy and well-nourished child is more ready for learning than a sickly one.

The additional targets are as follows:

- All school children are well nourished.
- All school children are healthy.
- All school children have good dental health.

How much of these targets has your school accomplished?

The following are the standards by which you are asked to rate your school:

Enrolment and academic achievement targets for school year (SY)_____:

1. All school-age children in your community are served by the school (ages 5-11 in ES, 12-15 in JHS, 16-17 in SHS).

(Please check)

<input type="checkbox"/>	Less than 95%	Poor	0 point
<input type="checkbox"/>	95-96%	Fair	1 point
<input type="checkbox"/>	97-98%	Good	2 points
<input type="checkbox"/>	99 – 100%	Outstanding	3 points

Your Score : _____ point/s

2. All children in your school who enrolled in Kinder six years ago finish Grade 6/enrolled in Grade 7 three years ago finish Grade 10/enrolled in Grade 11 finish Grade 12.

(Please check)

<input type="checkbox"/>	Less than 77%	Poor	0 point
<input type="checkbox"/>	77-79%	Fair	1 point
<input type="checkbox"/>	80-90%	Good	2 points
<input type="checkbox"/>	91 – 100%	Outstanding	3 points

Your Score : _____ point/s

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3. All your Grade 6 pupils/Grade 10/Grade 12 students pass the division, regional or national tests or assessments.

(Please check)

<input type="checkbox"/>	Less than 50%	Poor	0 point
<input type="checkbox"/>	50-74%	Fair	1 point
<input type="checkbox"/>	75-90%	Good	2 points
<input type="checkbox"/>	91 – 100%	Outstanding	3 points

Your Score : _____ point/s

Health and nutrition targets:

4. All your pupils/students are well nourished.

(Please check)

<input type="checkbox"/>	Less than 70%	Poor	0 point
<input type="checkbox"/>	70-80%	Fair	1 point
<input type="checkbox"/>	81-90%	Good	2 points
<input type="checkbox"/>	91 – 100%	Outstanding	3 points

Your Score : _____ point/s

5. All your pupils/students are healthy.

(Please check)

<input type="checkbox"/>	Less than 75%	Poor	0 point
<input type="checkbox"/>	75-80%	Fair	1 point
<input type="checkbox"/>	81-90%	Good	2 points
<input type="checkbox"/>	91 – 100%	Outstanding	3 points

Your Score : _____ point/s

6. All your pupils/students have a good dental health.

(Please check)

<input type="checkbox"/>	Less than 75%	Poor	0 point
<input type="checkbox"/>	75-80%	Fair	1 point
<input type="checkbox"/>	81-90%	Good	2 points
<input type="checkbox"/>	91 – 100%	Outstanding	3 points

Your Score : _____ point/s

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
How our School Scored

On these pages, you will tally your scores in the two assessment categories.

To rate yourself for Action items done (pages 1-5), assign the following points to your colored hearts:

-  Blue heart - one (1) point
-  Purple heart - two (2) points
-  Red heart - three (3) points
-  Uncolored heart - no (0) point

Now add up those points.

Action Items / Goals	Colored Hearts	Points
1. Encourage children's participation in school and community		
2. Enhance children's health and well-being		
3. Guarantee safe and protective spaces for children		
4. Encourage enrollment and completion		
5. Ensure children's high academic achievement and success		
6. Raise teacher's morale and motivation		
7. Mobilize community support for education		
Score		

Enter and add up your scores for Accomplishing Specific Targets (pages 6-7) here

Progress toward specific targets	Points
1. All school-age children in your community are served by the school (ages 5-11 in ES, 12-15 in JHS, 16-17 in SHS).	
2. All children in your school who enrolled in Kinder six years ago finish Grade 6/enrolled in Grade 7 three years ago finish Grade 10/enrolled in Grade 11 finish Grade 12.	
3. All your Grade 6 pupils/Grade 10/Grade 12 students pass the division, regional or national tests or assessments.	
4. All your pupils/students are well nourished.	
5. All your pupils/students are healthy.	

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6. All your pupils/students have a good dental health.	
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Now, tally your scores in the two categories.

Action Items / Goals	
Progress toward Targets	
Total Score	

So, is your school child-friendly?

If you got a total of at least 25 points but lower than 30 points, you are a **CHILD - FRIENDLYSCHOOL!**

If you got at least 30 points but lower than 35 points, you are an **OUTSTANDING CHILD-FRIENDLYSCHOOL!!**

If you got 35 points of higher, you are indeed a **VERY OUTSTANDING CHILD-FRIENDLYSCHOOL!!!**

To all of you who made it, CONGRATULATIONS!!! To those who didn't, you can try to do better next school year.

Now make sure that you do this very school year to see if you are keeping with or improving your performance.

Thank you for answering this little test. Until next time when we include other action items and targets in our list! Becoming a Child-friendlySchool is easy, don't you agree?

(Name of your School)

is a **CHILD-FRIENDLYSCHOOL!!!**

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